

RACE MANAGEMENT SUB-COMMITTEE

MET AT 0930 – 1800 HOURS ON SATURDAY 3 NOVEMBER 2007 AT THE VILA GALE HOTEL, ESTORIL, PORTUGAL

Please refer to the ISAF website, www.sailing.org for the details of the submissions on these minutes.



Present:

Henri Van Der Aat – Chairman	Helmut Jakobowitz
Rafael Gonzalez – Vice Chairman	Tony Lockett
Tomasz Chamera	Luis Ormaechea
Charley Cook	Mark Pryke
Annika Ekman	Nino Shmueli
Christophe Gaumont	Robin Wallace
Patrick Bergmans	João Allen

Apologies:

Alan Crosbie	Paul Ulibarri
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1. MINUTES OF THE PREVIOUS MEETING

(a) Minutes

The minutes of previous meeting of 3 November 2006 were noted.

(b) Minutes – matters arising

There were no matters arising.

2. OBITUARIES

The loss of Giorgio Lauro (ITA), IRO 1994 – 2007 was respectfully noted.

3. ISAF STRATEGIC PLAN

(a) Committee Terms of Reference, Skill Sets, Work Plan 2008-2012

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

- (i) The Committee Terms of Reference and skill sets for the Race Officials Committee submitted to the Executive Committee for the term of office November 2008 – November 2012 should have been noted.
- (ii) The four year work plan for the Race Officials Committee for the period November 2008 – November 2012 was considered and recommendation to the Executive Committee should be given by 31 March 2008.

No documents on both above issues were distributed among the RMSC members. However the matter is to be seriously taken into consideration. Decision: A working party consisting of Tomasz Chamera, Charley Cook, Annika Ekman and Helmut Jakobowitz will assist the chairman in developing a recommendation.

(b) Progress Reports, Objective 4, Race Officials

- (i) The ISAF Race Official Guide was considered.

A written document was noted however it was emphasized this is still a draft. Guidelines related to race officers should be in line with references to judges and umpires. Further progress and improvement should be made to present the final idea at Annual Conference 2008 for final approval. Any comments are to be made through the RMSC chairman before 1 January 2008.

- (ii) The ISAF Mentor Scheme was considered.

A written report was noted and discussed. It was decided that three persons to a mentor would be a maximum.

- (iii) The review Role and Job Description was considered and no comments have been made.

- (iv) On Training Clinic Review and Material a verbal report was presented. The idea of clinic test was proposed.

The ISAF Race Officials Code of Conduct was considered and a written document was noted. The issue of 'conflict of interest' would be particularly considered as it may clash with reality. Further development on this document should be made.

- (v) A document on the possible introduction of another level of ISAF Race Officials was considered.

Personal feedbacks were discussed. There is no common agreement on this issue. Further developments are to be made with more connections to MNAs.

- (vi) The ISAF Race Officials Scholarships Scheme was noted.

- (vii) The implementation of the communications project was noted.

- (viii) To consider the ISAF Race Officials Work Experience Policy.

No report was received.

4. IRO DEVELOPMENT

There were no updates and no comments on this issue.

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

5. RACE MANAGEMENT PHILOSOPHY

Verbal report from the chairman was received and discussed.

Decision 1: A final document is to be presented on the agenda next year and passed to the ROC for final approval.

Decision 2: Existing philosophy to be circulated as wide as possible using RM Newsletter and e-mails.

Decision 3: The philosophy paper should be included in seminar/clinic material and test.

6. RACE MANAGEMENT POLICIES

A verbal report from the chairman was received and discussed. It was clearly stated this document is related to top level events but any organizers should be encouraged to use it as much as possible.

7. CHAMPIONSHIP RULES OF ISAF CLASSES

A verbal report from the chairman was noted and discussed. Policies and existing situation enlightened contraries between Classes policies and ISAF regulations bringing inconveniences to the organizers. A difference between multiclass events and single class events was emphasized.

Decision: The working party consisting of: Tomasz Chamera – chair, Rafael Gonzalez, Helmut Jakobowitz, Nino Shmueli with outside experts asked for help will present a proposal to the chairman before 2008 Mid-Year Meeting.

8. REPORTS FROM WORKING PARTIES

Reports from the chairmen of the RMSC Working Parties were received.

(a) Race Management Manual – Tomasz Chamera /Nino Shmueli

Decision 1: Existing philosophy and policies should be included in the Manual.

Decision 2: Joao Allen, Annika Ekman, and Christophe Gaumont to arrange Match Racing Part. Rafael Gonzalez to arrange Team Racing Part. Offshore Racing to be linked to the RM Manual.

(b) Recruiting Systems for IROs – Alan Crosbie

No report received.

(c) Appointment – Chairman

No updates received on this issue.

(d) Technology Working Party – Patrick Bergmans

A written and verbal report was received. It was noted that ISAF is not in a position to recommend any specific system.

Decision: GPRS systems will help make the sport of sailing more attractive and safe. The Executive Committee should be asked to increase the opportunities to invest for companies by bundling the demands.

(e) Olympic Games and ISAF Worlds – Chairman

Verbal reports from Charley Cook, Nino Shmueli and Qu Chun (guest at the

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

meeting) were received. Much progress has been made since 2006 Test Event. Media boats problems were enlightened.

Decision: Charley Cook, Nino Shmueli to assist the chairman on developing guidelines for media and spectator boats.

(f) Communications – Nino Shmueli

A verbal report was received.

Decision 1: Total number of four editions of RM Newsletter per year should be presented in addition to the ROC Newsletter. All RMSC members are asked to provide at least one article per year.

(g) Role of PRO /RO –

The role of PRO/RO is a part of existing philosophy.

(h) Legal and Liability – Charley Cook

No updates received on this issue.

Decision: An article to RM Newsletter will be presented by Charley Cook.

(i) Implementation of Race Formats – Chairman

Verbal report was received. Chairman was particularly involved on medal race issues.

Decision: Further involvements to be made in all aspects of racing formats.

(j) Applications – Chairman / Mark Pryke

Written and verbal report was received.

Decision: The system which has been used up to now works fine and shall be continued.

(k) Feedback from Race Officer Regatta Report Form – Mark Pryke

Written report was noted.

Decision: Mark Pryke to continue his work on this issue.

(l) On-Line Event Management System - Paul Ulibarri / João Allen

No report received.

(m) Liaison with Racing Rules Committee – Mark Pryke

Written and verbal report was received.

Decision: Mark Pryke to liaise.

(n) Seminar Material and Test – Nino Shmueli / Tomasz Chamera.

Verbal report was received.

Decision 1: Information from seminar/clinics instructors to be gathered.

Decision 2: Questions related to existing philosophy and policies should be

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

implemented in the test.

- (o) Seminar & Clinic Planning - Mark Pryke / Nino Shmueli

Verbal report was received.

Decision 1: Clinics to be promoted and their number to be increased. Clinics to be allowed by presenting two instructors.

Decision 2: Mark Pryke and Nino Shmueli to monitor the level of attendants.

9. ISAF RACE MANAGEMENT SEMINAR / CLINIC PROGRAMME

- (a) Seminar / Clinic Programme 2007

See item 8(n).

Decision: Mark Pryke, Luis Ormaechea and Nino Shmueli to attend Regional Committee Meeting as asked.

- (b) Programme 2008

See item 8.

- (c) Promotion of Seminar Programme to MNAs

See item 8(n).

- (d) Seminar /Clinic Material

See item 8(o).

- (e) Budget

The expenditure on the seminar/clinic programme in 2007 and the proposed expenditure for 2008 were noted.

10. PROCEDURE OF SEMINAR INSTRUCTORS

- (a) Criteria for Appointment of Seminar Instructors

Document proposal was noted.

Decision: Criteria to be approved by Race Officials Committee

- (b) Number of Seminar Instructor at ISAF Seminar

Current number of two instructors per seminar was noted. A proposal to have two instructors per clinic was discussed. Further decisions will be made by the chairman after Race Officials Committee meeting.

- (c) Appointment of Test Administrators

The information that the Sub-Committees may appoint test administrators in accordance with the requirements was noted. The issue was deferred for further consideration.

- (d) RM Seminar Instructors

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

The list of seminar instructors was noted. Proposals of Tomasz Chamera, John Parish and David Brookes to become ISAF instructors were noted and discussed. Tony Lockett asked to be removed from the list of instructors.

Decision: The RMSC is in favour and chairman to take final decision after investigating the needs.

11. INTERNATIONAL RACE MANAGEMENT MANUAL

- (a) The updates to the International Race Management Manual were noted (see item 8(a)).

- (b) The policy with regard to the publication and distribution of hard copies of the RM Manuals was noted and applied.

Decision: Those interested may download the RM Manual from ISAF webpage.

- (c) It was noted that the manuals and publications are included in the scope of work of the Technology Working Party appointed in April 2007.

12. PAYMENTS TO RACE OFFICIALS

The level of fees paid to race officials, including seminar instructors was reviewed. It was agreed that the payment shall be increased to 150 Euros per day. It was also agreed that if any IRO was paid, all should be paid.

13. MAJOR EVENTS

- (a) Grade 1 Events

There was no information on the regatta.

- (b) Olympic Regatta 2008

See item 8(e).

- (c) ISAF Worlds, Cascais

See item 8(i).

- (d) Test Event 2007

See item 8(e).

- (e) Other Major Events

There was no information on the Major Events

14. INTERNATIONAL RACE OFFICERS ADMINISTRATION

To discuss the following submissions and make a recommendation to the ROC.

- (a) Submission 013-07

Submission 013-07 from the Constitution Committee to re-locate regulation 36.1 to the Sub-Committee terms of reference 15.20.6 was noted. Typing errors shall be made.

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

Decision: Submission 013-07 was supported.

(b) **Submission 019-07**

Submission 019-07 from the ROC to insert new clauses to the RMSC Terms of Reference was considered.

Decision: Submission 019-07 was supported.

(c) **Submission 040-07**

Submission 040-07 from the Executive Committee to include new regulation 39 within ISAF Regulations was considered. The RMSC did not agree with second sentence of the submission.

Decision: Submission 040-07 to be supported subject to amendment by deleting its second sentence.

(d) **Submission 153-07**

Submission 153-07 from the ROC to create one Race Officials Regulation in place of current regulations 33, 34, 35 and 36 was considered.

Decision: Submission 153-07 was supported.

(e) **Submissions 154-07**

Submission 154-07 from the Constitution Committee regarding Race Officials Arbitration was considered.

Decision: Submission 154-07 was supported.

(f) **Submission 155-07**

Submission 155-07 from the ROC to extend the deadline for seminar attendance and written examination pass was considered.

Decision: Submission 155-07 was supported.

(g) **Submission 162-07**

Submission 162-07 from the ROC to amend regulation 36.1(d) to include the IRO reference form was considered.

Decision: Submission 162-07 was supported.

(h) **Submission 163-07**

Submission 163-07 from the ROC to amend regulation 36.6(j) regarding age limit for application for status was considered.

Decision: Submission 163-07 was supported.

(i) **Submission 164-07**

Submission 164-07 from the Bulgarian Sailing Federation to amend regulation 36.6(j) regarding age limit for application for status.

Decision: Submission 164-07 was supported.

(j) **Submission 165-07**

Submission 165-07 from the Constitution Committee regarding principal events and proposed amendment to regulation 36.5 was noted. It was felt the submission is in contrary to ISAF Race Officials Guide accepted in point 3b, i)

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

of this agenda.

Decision: Submission 165-07 was unanimously rejected.

(k) **Submission 166-07**

Submission 166-07 from the ROC to change the title of International Race Officer was considered. It was felt such a change may diminish the existing position of IRO as the title is recognized worldwide and it took many years for the title and status as such to become official.

Decision: Submission 166-07 was unanimously rejected.

15. APPOINTMENTS OF RACE OFFICIALS TO EVENTS

The publication of Race Officials to events on the ISAF website in accordance with the recommendation from Council November 2005 was noted. It was noted that the RMSC was not involved in appointments whilst it should be.

16. EVENTS PAGE ON RACE OFFICIAL AREA OF ISAF WEBSITE

The creation of an area on the ISAF website where event organisers may advertise race official appointments was noted. However the RMSC members feel the new design of ISAF website is absolutely unclear with information very difficult to find.

17. SUBMISSIONS* NOT INCLUDED IN SEPARATE AGENDA ITEMS

There were no other submissions presented.

18. RACING RULES COMMITTEE AGENDA

To specifically note the following submissions proposing changes to the Racing Rules of Sailing and the appendices:

Sub no.	Received from	Affecting rule
172-07	Chairman of the Racing Rules Committee	Definition Class Rules (New), Definition Rule (d) Rule J2.1(9) and Appendix L, Instruction 4.3 Supported
173-07	Chairman of the Racing Rules Committee	Introduction Supported
174-07	US SAILING	The use of 'racing rule' in The Racing Rules of Sailing Supported
175-07	Executive Committee	Definitions – Introduction Supported
176-07	Chairman of the Racing Rules Committee	Introduction, Terminology and Rule 87 Supported
177-07	Chairman of the Equipment Committee	Rule 1.2 Supported
178-07	Chairman of the Race Officials Committee	Rule 2 and 69 Supported
179-07	Chairman of the Racing Rules	Rule 3

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

	Committee	Supported
180-07	Executive Committee	Rule 5 Supported
181-07	US SAILING	Preamble to Part 2 Supported
182-07	Japan Sailing Federation	Rule 17.1, Supported 17.2
183-07	Norwegian Sailing Federation	Rule 17.2 Supported
184-07	Chairman of the Racing Rules Committee	Section C of Part 2 and Related Definitions, Rule 17.2 Supported
185-07	US SAILING	Rule 19.1 Supported
186-07	Chairman of the Racing Rules Committee	Rule 20 & C2.8 Supported
187-07	Chairman of the Racing Rules Committee	Rule 22.2 & C2.10 Supported
188-07	Chairman of the Equipment Committee	Rule 27.1 Supported
189-07	US SAILING	Rule 28.1 Supported
190-07	Royal Yachting Association	Rule 29.1 and Appendix A Supported
191-07	US SAILING	Rule 29.1 Supported
192-07	US SAILING	Rule 30 Supported
193-07	Swiss Sailing	Rule 30.1 Supported
194-07	Chairman of the Racing Rules Committee	Rule 30.2, 30.3 and 80 Supported
195-07	Royal Yachting Association	Rule 32.2 Supported
196-07	US SAILING	Rule 32.2 Supported
197-07	Royal Yachting Association	Rule 33 Supported
198-07	Yachting New Zealand	Rule 33(b) Supported
199-07	Chairman of the Equipment Committee	Rule 40 Supported
200-07	Chairman of the Racing Rules Committee	Rule 40 Supported
201-07	US SAILING	Rule 40.1 Supported
202-07	Fédération Française de Voile	Rule 41(a) Supported

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

203-07	Chairman of the Race Officials Committee	Rule 41 Supported
204-07	US SAILING	Rule 44.3 Supported
205-07	US SAILING	Rule 51 Supported
206-07	Chairman of the Race Officials Committee	Rule 60.2 and 78.3 Supported
207-07	International 49er Class Association	Rule 62.1 Supported
208-07	Royal Yachting Association	Rule 62.1 Supported
209-07	US SAILING	Rule 63.3(b) Supported
210-07	Yachting New Zealand	Rule 63.4 Supported
211-07	Chairman of the Racing Rules Committee	Rule 63.7 Supported
212-07	Chairman of the Race Officials Committee	Rule 69 Supported
213-07	US SAILING	Rule 69.1 and 69.2 Supported
214-07	US SAILING	Rule 69.1(b) Supported
215-07	US SAILING	Rule 69.2(a) Supported
216-07	Chairman of the Racing Rules Committee	Rule 70.1 Supported
217-07	Chairman of the Offshore Committee	Rule 78 Supported
218-07	Chairman of the Race Officials Committee	Rule 86 Supported
219-07	Royal Spanish Sailing Federation	Rule 86.1(c) and G5 Supported
220-07	Chairman of the Racing Rules Committee	Rule 86.1 (b) Supported
221-07	Executive Committee	Rule 87 Supported
222-07	Chairman of the Racing Rules Committee	Rule 87 (new), J1.2(9) and J2.2(7), Appendix K, paragraph 1.5, and Appendix L, Instruction 1.5 Supported
223-07	Chairman of the Racing Rules Committee	Rule 87, J1.2(4), J2.2(5) and J2.2(6) Supported
224-07	Chairman of the Racing Rules Committee	Rule 89 .2(b), J1.2(4) and J2.2(6)J

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

		Supported
225-07	Bulgarian Sailing Federation and International RS:X Class	Appendix B, Windsurfing Competition Rules Supported
226-07	Chairman of the Racing Rules Committee	Rule A11 Supported
227-07	US SAILING	Rule A11 Supported
228-07	International Funboard Class Association	Appendix B2.4 Supported
229-07	Chairman of the Racing Rules Committee	Appendix C, Rule C6.5(b) Supported
230-07	Chairman of the Racing Rules Committee	Appendix C, Rule C7.2(e) Supported
231-07	Chairman of the Racing Rules Committee	Appendix C, Rule C7.2(b) Supported
232-07	Royal Yachting Association	Appendix D, Rule D1.1 Supported
233-07	Royal Yachting Association	Appendix D , Rule D1.2 Supported
234-07	Royal Yachting Association	Appendix D, Rule D2.1 Supported
235-07	Royal Yachting Association	Appendix D, Rule D2.2 Supported
236-07	Croatian Sailing Federation	Appendix E, Rule E4.2(b) Supported
237-07	Croatian Sailing Federation	Appendix E Rule E4.4 Supported
238-07	Chairman of the Equipment Committee	Appendix J, K and L Supported
239-07	Royal Yachting Association	Appendix K and L , Preamble Supported
240-07	Chairman of the Racing Rules Committee	Appendix K and L Supported
241-07	Chairman of the Racing Rules Committee	Appendix K, Preamble Supported
242-07	Chairman of the Racing Rules Committee	Appendix K, Paragraph 1.2 1st option, and Appendix L, Instruction 1.2, 1st option Supported
243-07	Chairman of the Racing Rules Committee	Appendix K, Paragraph 1.4 and Appendix L, Instruction L1.4 Supported
244-07	Chairman of the Racing Rules Committee	Appendix K, Paragraph 1.6 (new) Supported
245-07	Chairman of the Racing Rules	Appendix L, Preamble, 3rd

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

	Committee	principle Supported
246-07	Chairman of the Racing Rules Committee	Appendix L, Instruction 19.2 Supported
247-07	US SAILING	Appendix L, Instruction 9.1 and Instruction 9.2(new) Supported
248-07	Chairman of the Racing Rules Committee	Appendix M, Preamble Supported
249-07	Chairman of the Racing Rules Committee	Appendix N Supported
250-07	Chairman of the Racing Rules Committee	Rule N2.2 Supported
251-07	Chairman of the Racing Rules Committee	Rule N2.3 Supported
252-07	Chairman of the Race Officials Committee	Appendix P Supported
253-07	US SAILING	Rule P2 and New Rule P4 Supported
254-07	US SAILING	Rule P3 Supported
255-07	Royal Spanish Sailing Federation	Appendix P4 Supported
262-07	Policy on MNA Prescriptions to the Racing Rules of Sailing	Supported
264-07	Chairman of the Racing Rules Committee	Housekeeping Supported
265-07	Chairman of the Racing Rules Committee	Regulations 31 Supported
266-07	Chairman of the Racing Rules Committee	Regulation 31.2.5 Supported

19. TO NOTE THE RACE OFFICIALS COMMITTEE AGENDA

The Race Officials Committee agenda was noted.

20. RACE OFFICIALS CLOTHING

RO Clothing 2007

Verbal report from Nino Shmueli was noted. Several comments have been made on size and availability that shall be improved in the future. It was also felt the ISAF instructors should be provided with ISAF clothing.

21. ANY OTHER BUSINESS

There was no other business before closing the meeting for observers.

At the end of the meeting, the chairman asked all RMSC members:

To present their opinions what have we done and what have we reached within last period. Papers to be presented by November 2008.

RACE-MANAGEMENT SUB-COMMITTEE (CONT).

Also members were encouraged to present submissions so that decisions can be taken.

22. RACE OFFICIALS PERFORMANCE REPORTING

There was no information on this issue.

This item and items 22, 23 and 24 were closed to observers

23. INTERNATIONAL RACE OFFICERS APPLICATIONS

The current process was endorsed but copies of applications will be distributed among all RMSC members. CD instead of hardcopies is recommended. On-line application system should be presented next year.

Applications for the appointment of IRO status and the applications for the renewal of status were discussed and unanimously agreed.

24. INTERNATIONAL RACE OFFICER WRITTEN TEST

(a) Test Results 2007

The IRO test results from 2007 will be reviewed after the meeting.

(b) Test Update

See item 8(n).